

Town of Florence

Arizona

Founded 1866



COMMUNITY

The spirit of the Old West is alive in Florence, Arizona and the cowboy culture that earned the nickname "Cowboy Cradle of the Great Southwest" is firmly rooted here. Residents and visitors alike are kept busy with Florence's annual event calendar, historic attractions and proximity to popular regional attractions.

Positioned halfway between Phoenix and Tucson Arizona along State Route 79 and 287, Florence is in the center of the Golden Corridor, the growth corridor between two of the fastest growing metro areas in the country. The Town is a rural agricultural community in Pinal County and serves as the county seat. Indian agent Colonel Levi Ruggles staked and platted the Town in 1866. At 1,493 feet in elevation, Florence is situated on a level plain around the Gila River.

Natural landmarks offer interesting punctuation to the great western views – Poston Butte just to the north, and the magnificent Superstition Mountains beyond. Look south to the vibrant colors of the lower Sonoran desert stretching to the Mexican border. Outdoor lifestyles are enhanced by the region's mild desert climate.

GOVERNMENT

Florence, being one of the oldest towns in Arizona, is proud of its history and the designation of the historic downtown as a National Historic District. The town strives to strike a balance between preserving the past and preparing for the future so that an authentic sense of place is maintained and new growth and revitalization are encouraged.

The Town of Florence is a home-rule and a council-manager governed municipality whereby Town Council is the policy-making body and the appointed Town Manager is in charge of the day-to-day operations. The Mayor and a six-person Town Council are elected to four-year terms.

The Town of Florence is a full-service town and provides a full array of public services including police, fire, public works, community services (parks, recreation, library and senior center), and community development. The Town also owns, operates, and maintains its own water supply and wastewater treatment plants. The adopted Strategic Plan provides an important roadmap for the Town and staff as development activity in and around the Town limits increases in the coming months and years.

POSITION: FINANCE DIRECTOR

SALARY: \$80,870—\$129,183
APPOINTMENT TYPICALLY MADE UP TO MID-RANGE

The Town of Florence is seeking our next Finance Director. The Finance Director is a department director and an important member of the Town management team, performing highly complex duties in directing and managing the budgeting, accounting, auditing, cash/asset management, purchasing, payroll, utility billing, business license, special districts, and development impact fee administration activities. The departmental staff includes an Accounting Manager and 8 support positions and the department's FY2018/19 budget is \$811k. The Town's total adopted budget for the current fiscal year is \$43 million, with a general fund budget of \$15.2 million.

During the early tenure of our new Finance Director, several items will require attention, most importantly finalizing our FY19/20 budget (including CIP and IIP) We also need to update our purchasing policies. The new Director will also review how the department performs its core functions with an eye towards updating processes.

Education and Experience

Requires a Bachelor's Degree in Finance, Accounting, Public Administration, or related field, plus at least six (6) years of governmental finance/budgeting (including supervisory) experience; a Master's Degree is desirable, as is specific municipal experience. Since we utilize the Caselle accounting software product, experience with that system would be a plus.

How to Apply

Open until filled; first application review date is February 27, 2019. All qualified applicants are encouraged to apply. Visit our website at www.florenceaz.gov for our Employment Application and instructions to apply. The Town of Florence is an EEO/ADA employer. Please send employment application, resume and cover letter to:

Town of Florence
Human Resources Department
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PO Box 2670
Florence, AZ 85132
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