The City of Nogales is currently recruiting for the following position:

FINANCE DIRECTOR

**Responsibilities:** Works under limited supervision of the City Manager, Deputy City Manager or designee; Administers, directs, manages and oversees all aspects of the City’s Finance Department. Provides leadership, direction and guidance to ensure finance operations are carried out in accordance with governmental financial standards and guidelines. Evaluates, analyzes and reports city needs on all financial aspects of the organization such as the yearly budget and financial variables, revenue cycle and financial planning activities. Monitors accounting documents for accuracy, completeness, and compliance with federal, state, local policies and practices as well as governmental financial standards and guidelines. Directs and manages daily activities of department staff, training, compliance and performance evaluations. Attends City Council meetings, study sessions, and other public meetings as needed to present financial and budgetary information.

**Education, Training, and Experience:** Bachelor’s Degree in Finance, Accounting, Business or Public Administration, or closely related field; Five (5) years of finance administrative experience, including three (3) years of supervisory or management experience.

**Preferred Qualifications:** Certified Public Accountant or Master’s Degree in Finance, Accounting, Business or Public Administration or closely related field; Government finance administrator experience; Spanish language fluency.

**License and Certification:** valid Arizona state driver's license

**Salary/Classification:** Position is full time, FLSA Exempt. Salary Range 74 ($66,230 – $92,786 DOQ) annual + benefits.

**Close Date:** Qualified candidates are invited to apply online at www.nogalesaz.gov or by submitting a completed City of Nogales Employment Application and resume to the City of Nogales Human Resources Department. This position is open until filled.

**City Information:**
City of Nogales, ATTN: Human Resources, 777 N. Grand Avenue, Nogales, AZ 85621
For more information, contact Carmen Fuentes, HR Director at crojas@nogalesaz.gov or by calling (520) 287-6571.

The City of Nogales is an Equal Employee Opportunity Employer and a Drug Free Workplace

Posted: May 22, 2020