

## City of Surprise

### Assistant Director of Finance

The City of Surprise, Arizona is offering an exciting career opportunity for a highly experienced financial professional to fulfill the position of Assistant Director of Finance. This position is an at-will employee reporting directly to the Director of Finance. The City's Finance Department is a robust operation including the following areas: accounting, accounts payable, accounts receivable, bonds, budget, business licenses, development fees, procurement, utility billing (including rates and charges). Total staff in the department is 61. The ideal candidate will preferably be a licensed CPA with extensive knowledge and experience of accounting principles with a local government. Additional preferential qualifications include managing/supervising the daily operations of a finance department including accounting, utility billing, accounts payable and receivable, and revenue collections. While the Assistant Director of Finance position requires a high degree of skills and oversight, it also serves as a working manager.

Requires a Bachelor's Degree in Accounting, Finance, or Business plus 5 years of professional experience in accounting, revenue, utility billing, or a closely related activity, and 3 years of progressively responsible management experience directly related to the area assigned; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job. Additional education cannot be substituted for experience.

The City of Surprise provides a competitive compensation and benefits package. The base annual salary range for this exempt position is \$100,332 to \$150,499.

Interested candidates are encouraged to apply by **Monday, September 26, 2022** by submitting a compelling cover letter and comprehensive resume to Ralph Andersen & Associates via email at [apply@ralphandersen.com](mailto:apply@ralphandersen.com). Confidential inquiries are welcomed to Ms. Heather Renschler at (916) 630-4900. Alternatively, candidates may send an email to [scheduling@ralphandersen.com](mailto:scheduling@ralphandersen.com) to request an appointment to discuss questions about the position or related inquiries. Detailed brochure available at [www.ralphandersen.com/jobs/assistant-director-of-finance-surprise-az/](http://www.ralphandersen.com/jobs/assistant-director-of-finance-surprise-az/).