



City of Phoenix

Employment Opportunity Accountant IV- Financial Accounting and Reporting Division

ABOUT THIS POSITION

Recognized on the Forbes list of America's Best-In-State Employers for the past two years, the City of Phoenix strives to be an employer of choice. With more than 14,000 employees working across 41 departments, the City of Phoenix offers the opportunity for career growth and advancement. Join our team and be part of building the Phoenix of tomorrow!

The City of Phoenix's Finance Department is currently seeking dedicated professionals to fill vacant Accountant IV positions in the Financial Accounting and Reporting (FAR) Division. This division provides current, comprehensive, and accurate information about the financial position of the City to both internal and external customers while maintaining the highest levels of customer service by preparing financial reports and forecasts for very diverse activities within the City such as enterprise funds, community facility districts, federal grants, pooled cash and investments, and internal cost allocations.

The Accountant IV performs advanced professional accounting work requiring the application of accounting principles generally accepted in the United States of America (GAAP). They supervise professional accounting staff and operate under multiple deadlines.

These positions are responsible for a diverse range of finance-related duties including:

- Preparing, reviewing, and recording accounting transactions.
- Coordinating and preparing annual financial reports.
- Performing reconciliations of various general ledger accounts, researching and resolving discrepancies, and recording applicable journal entries.
- Analyzing financial data, performing variance analysis, and preparing financial forecasts.
- Providing technical guidance and analysis to management on complex financial matters, including the implementation of governmental accounting and financial reporting standards.
- Assisting in the design and implementation of accounting policies, procedures, and internal control systems.
- Serving as a professional accounting resource for special projects, major programs, and other City departments.

The Accountant IV positions in the FAR division share similar responsibilities, but each position has a general area of focus. Current vacancies are in the Financial Reporting Section, the Water and Wastewater Joint Ventures and Customer Care and Billing (CC&B) Sections, and the Fixed Assets/Capital Improvement Projects (CIP) Section.

AA/EEO/D/V Employer – 251 West Washington, Phoenix, AZ 85003

This publication can be provided in an alternative format upon request.

Call: (602) 495-5700 TTY: (602) 261-8687

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SALARY

Hiring Range: \$90,916.80 to \$116,022.40 annually.

RECRUITMENT DATES

Recruitment closes April 6, 2025. All materials must be received by 11:59 p.m. on this date.

HOW TO APPLY

[Apply online](#) by completing the required information and attaching, **as one document**, your cover letter and resume. Please include your experience as it relates to the qualifications stated above. Only the highest qualified may be posted to the eligible to hire list. The results of the resume screening process will be sent to your primary email address.

REFERENCE

Accountant IV- Financial Accounting and Reporting Division: Job ID# 57377