



# NEW JOB OPPORTUNITY

## Senior Accountant

The Town of Prescott Valley invites you to apply for the position of **Senior Accountant**.

Do you strive to provide excellent customer service? Are you grounded in integrity and respect as core values? Do you value going above and beyond to add value to your team, organization, and community? Are you energized by being innovative, finding new ways to deliver excellent service? If so, we invite you to join our high performing Finance Team! Under the direction of the Deputy Finance Director, the Senior Accountant performs advanced technical accounting work including financial reporting, complex reconciliations, audit coordination, capital asset accounting and financial analysis.

### IN THIS POSITION, YOU WILL:

- Prepare and record and/or review and approve (when applicable) journal entries, accruals, corrections, grant accounting, and reclassifications.
- Perform complex account and bank reconciliations, investigate variances, and ensure timely resolution.
- Review general ledger activity for accuracy and compliance with GAAP/GASB.
- Perform month-end and year-end closing duties, including supporting schedules and analytical reviews.
- Manage capital asset and lease/SBITA accounting, including additions, disposals, depreciation, amortization, and reconciliations.
- Support long-range financial planning including sales tax projections and capital improvement planning.
- Serve as the primary technical liaison for the external financial audit (final field work audit).
- Interpret accounting policies, regulations, and guidelines; advise departments on proper accounting treatment.
- Provide training and technical assistance to departments on accounting procedures and reporting requirements.

### REQUIREMENTS:

- Bachelor's degree from an accredited college or university in accounting with a minimum of five (5) years of experience in comprehensive, centralized accounting providing governmental accounting and fiscal management services in a public agency setting.
- Skilled in the use of personal computers and Microsoft software, including advanced Excel).
- The successful candidate must pass a pre-employment background screening.
- Working knowledge of generally accepted principles and practices of accounting and auditing, and their application to governmental accounting systems; ability to analyze, understand, and interpret financial reports.

### COMPENSATION:

The Town's complete compensation package includes salary, benefits, and a high-performance culture. The Town package includes a health, dental, and vision insurance plan, participation in the state retirement system, optional 457 deferred compensation with a town match up to 6%, vacation, holidays, and additional comprehensive benefits.

**The expected hiring range is \$81,411-\$86,652.**

**The full salary range is \$81,411—\$113,984.**

Salary offers are based on the candidate's equivalent experience and internal equity with other employees within the same job classification.

### Open Until Filled

Apply online: [prescottvalley-az.gov](http://prescottvalley-az.gov)

*Equal Opportunity Employer*

**The reason we exist is to provide exceptional service through teamwork, delivered with integrity and respect in a fun, creative, and innovative way!**