

GOVERNMENT FINANCE OFFICERS ASSOCIATION OF ARIZONA INTERNSHIP PROGRAM *PLUS* SCHOLARSHIP!

Mission

- To attract and cultivate the next generation of municipal finance leaders.

Goal

- To encourage college students to view government finance as an exciting and challenging career opportunity and expose students to government finance by providing work experience, mentoring, and training opportunities.

Award Details

GFOAz will award two students with a 10-week **paid** internship of $6,000 between May 31 – August 31 at a participating city, town or county. Locations will vary, must be willing to travel or relocate. After successful completion, students will also receive a $6,000 tuition scholarship!

The students also have the option to accept any of the following bonus awards:

- One-year membership to GFOAz
- Complimentary registration & two nights lodging at the GFOAz Winter Conference in Flagstaff
- Complimentary registration & two nights lodging at the GFOAz Summer Conference in Tucson
- Complimentary registration to GFOAz Trainings in January, May, and October

Applicant Eligibility Criteria

- Enrolled **at** an Arizona-based accredited university
- Complete 60 credits by May
- Degree major in accounting, finance, economics, public administration, business or another related program
- 3.0 GPA or higher
- Minimum 18 years of age, able to work legally in the U.S. and and complete host organization's hiring requirements
- Submit a complete application by the due date

Deadline

- Applications are due by the end of the last week in November
- GFOAz will notify award recipients by **the end of the first week of December.**

For more information, please visit https://gfoaz.org/scholarships/

STUDENT SCHOLARSHIP/INTERNSHIP INFORMATION

Internship Details

- The internship will span up to a period of 10 weeks and, based on the student's availability, may consist of anywhere from 200 to 400 hours of paid work time. Generally, office hours will range between 7:00 am and 6:00 pm.

- Internship recipients are expected to complete the length of the internship and must fulfill duties provided by the entity in a satisfactory manner in order to qualify for the scholarship.

- College credit for internship time is not offered at this time.

Scholarship Details

- The $6,000 scholarship award will be dispersed directly to the recipient's university for educational expenses (i.e. books, tuition) upon successful completion of the internship.

- The scholarship recipient must submit proof of registration (tuition), name of university, and address to registrant's office for payment.

Assessment Criteria

- Demonstrated leadership qualities through involvement in school activities or volunteer organizations

- Progressive attainment of knowledge and skills within the finance field

- A strong work ethic and commitment to academic achievement

Tips For A Strong Application

- Keep your resume focused but include enough details to assess your knowledge and experience.

- Use your cover letter to highlight your key strengths, experiences and why you are interested governmental finance.

- Ensure that you have all of the required documents in your application package.

GFOAz Student Scholarship and Internship Application Form

First Name _____ **Last Name** _____

Mailing Address _____

E-mail Address_____ **Phone**_____

University Attending _____ **Major/Emphasis** _____

Anticipated Graduation Date_____ **Grade Point Average** _____

I am at least 18 years of age and legally eligible for employment in the United States (yes/no)

I agree to complete a criminal background check if awarded an internship (yes/no)

A completed application packet is due to GFOAz by the end of November and must include

the following:

1. Completed application form
2. Official university transcript
3. Two letters of recommendation
4. Resume
5. Cover letter (1-2 pages, 12pt font) which addresses:
    a. Your knowledge, skills, abilities and experience
    b. Your career goals, educational goals, and interest in public finance
    c. How you have demonstrated leadership qualities
    d. Why you are interested in this scholarship and/or internship program

I certify that information contained in the application packet is true, correct and complete. I understand that if awarded the internship, any false statements or omission of any facts in this application packet may be sufficient for dismissal and forfeiture of scholarship award.

Signature of Applicant _____ Date _____

Your application packet must be received by GFOAz **no later than 5:00 p.m. by the due date.** Please submit your application packet to **gfoazinfo@azleague.org** or mail to:

GFOAz President
c/o Michael Barahona

1820 W. Washington Street, Phoenix, AZ 85007